

**STANDING RULES**

**FOR THE**

**FREIGHTLINER CHASSIS OWNERS CLUB**

**V17**

**Submitted and approved by the Membership on 15 August 2011**

**FREIGHTLINER CHASSIS OWNERS CLUB CHAPTER STANDING RULES (SR)**

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## **FCOC SR ARTICLE I - INTRODUCTION**

**A. The Freightliner Chassis Owners Club (FCOC) originally the Oshkosh Chassis Owners Club is a Chapter of the Family Motor Coach Association (FMCA). The Chapter charter was issued by FMCA in January 1995 and is the very existence of this FMCA Chapter.**

**B. The FCOC has a membership database. The database is maintained by a company that specializes in database management, and is monitored internally within the Club by members of the Executive Board and the Webmaster. All club members have access to the Club website ([www.fcocrv.org](http://www.fcocrv.org)), and can access their own records by going to the website and clicking on "Keeping In Touch."**

## **FCOC SR ARTICLE II - MEANING OF STANDING RULES**

**Standing rules are required by FMCA for each Chapter and are adopted at a pre-announced business meeting by a majority vote, are amended by a 2/3 vote without previous membership notice or by a majority vote with such notice. Standing Rules do not relate to parliamentary procedures, as do the Club Bylaws, but refer to our Club operating procedures. Standing rules are to be considered the policies and procedures manual for the Chapter.**

**This action may be done at any regular meeting by a vote of those present. Standing rules may be temporarily suspended for the duration of a meeting by a majority vote. Other rules that the chapter may not wish to put in Bylaws may be created as needed by the Chapter. While standing rules are not the same as Bylaws, and should not be used to circumvent Bylaws, they are easily changed. Chapters should use discretion to insure that a rule is really necessary and not frivolous.**

**Should there be an instance when any article of the FCOC Standing Rules conflicts with the FCOC Bylaws, the Bylaws will have precedence.**

**Standing Rules are maintained by the President, and will be published on the FCOC Club website.**

## **FCOC SR ARTICLE III - DUES AND MEMBERSHIP**

**When the Chapter was established in January 1995; the Chapter dues were established at \$10.00 per year. In 2000 an alternative was passed by the membership for a five (5) year renewal at \$45.00.**

**Dues cannot be paid for more than eight (8) years in advance at any time.**

**There are no initiation fees at this time.**

**In case of a member's voluntary termination of membership or the termination of the ownership of a motor home on a Freightliner Chassis, the member should notify the Vice President Membership. If a member has paid for multiple years, a refund will be made for any full year's left on the membership, if a request for refund is submitted to the Vice President Membership. Such refund must be approved by the President.**

Former members may become Family Associate Members by continuing to pay annual FMCA dues and may be recognized by the Chapter, however, such members may not vote or hold office in the FMCA or in a Chapter.

A former member may not attend a Chapter event in another type of recreational vehicle.

#### **FCOC SR ARTICLE IV - BUSINESS MEETINGS**

Chapter business meetings must be at least fourteen (14) days apart and be duly announced 30 days in advance to the membership. At least one (1) business meeting will to be held during the fiscal year and that meeting will be held at the summer FMCA rally, and notice of meeting be put in the convention schedule.

#### **FCOC SR ARTICLE V - CHAPTER OFFICER TRAVEL EXPENSES**

At the Chapter business meeting held in Charlotte, NC and continued in Marion NC in August 2006, a motion was passed that allows the Chapter President to attend Chapter rallies, FMCA International Conventions and other activities directly related to FCOC. The FCOC Treasurer in the name of the President will pay all registration fees to these events. The Chapter President will also be reimbursed for 100 percent of the cost of diesel fuel from the point of origin to the event(s) and on to the President next destination, as a travel reimbursement. This expense shall never be in excess of current IRS Regulations, and will be borne by the Chapter treasury. This motion was amended to include a reimbursement of 25 percent of the cost of diesel fuel for the Senior Vice President, all other Chapter Vice Presidents, the Secretary, Treasurer, National and Alternate National Director.

All requests for reimbursement will be submitted to the Chapter President. There will be only one reimbursement if two qualified officers travel in the same coach. FMCA refunds the International Conventions fee paid by the person that represents the Chapter at the Annual Governing Board meeting directly to the chapter's voting delegate.

All requests for reimbursement will be forwarded by the President to the Treasurer who will pay the funds only if the Chapter treasury has a 10% percent surplus over liabilities. If the treasury does not have a 10 percent surplus and the refund is not paid, the travel expense cannot be resubmitted at a later date.

#### **FCOC SR ARTICLE VI - DUTIES OF OFFICERS**

##### **A. PRESIDENT**

Presides over all duly called meetings of the Chapter. The elected Chapter President is the leader of the Chapter and presides at meetings and rallies of the Chapter membership. The President shall read and comply with the FMCA Document "Member and Volunteer Handbook" as defined in Policies and Procedures Number 3018.

Chairs the Executive Board.

Authorized to expend available treasury funds for Chapter day-to-day operational needs such as conducting rallies, publishing newsletter, and other expenses that can be

considered required in order to maintain the Chapter functions. No expenditure recommended by the Executive Board, listed in Chapter minutes, or in an approved budget, will be made without prior approval of the Chapter President

Direct that an audit of the Chapter financial records be performed annually by a minimum of three Chapter members or spouse at the end of each fiscal year. The audit committee cannot consist of any Chapter member serving or currently elected to any officer position or Executive Board member or their spouses. One member of the audit committee must be familiar with accounting procedures and the accounting system used by the Chapter. Audits shall be conducted at the time of the change of President and at a time of the change of Treasurer or anytime that the Executive Board or membership request and audit.

Direct that a minimum of five (5) Chapter members be elected by the membership to serve on the Nominating Committee. A sixth (6) member may be elected as an alternate member to fill a vacancy created among the five (5) elected members.

Direct that a minimum of three (3) Chapter Members are elected by the membership to serve on the Bylaws and Standing Rules Committee.

May appoint staff vice presidents between elections and other staff positions as required.

May appoint members to serve on other committees as required. The President appoints all committee chairs except for the Nominating Committee.

Requests from the FMCA the annual Chapter prizes and the signs for rallies, and oversees the distribution of prizes to the Chapter membership.

The President is responsible for maintaining the Club Standing Rules and Bylaws.

Arrange and attend the Annual Chapter Fair at FMCA International Conventions.

Any other duties deemed necessary to maintain the Chapter.

#### **B. SENIOR VICE PRESIDENT**

Assist the President in all day to day operations of the Chapter, and serves as the President's right hand in Chapter operations. The President will delegate specific duties and responsibilities to the Senior Vice President as deemed necessary. The Senior Vice President shall read and comply with the FMCA Document "Member and Volunteer Handbook" as defined in Policies and Procedures Number 3019.

Assist the President at all meeting and Chapter functions and serve as the presiding officer in the absence of the President from any duly called meeting or Chapter function.

Serve as Vice Chair of the Executive Board.

Upon a vacancy occurring in the office of President, or upon inability or refusal to preside, the Senior Vice President performs all of the duties of the President when so acting. The Senior

**Vice President exercises the authority and is subject to the same limitation as apply to the President.**

**The Senior Vice President is also designated as the FCOC Wagon Master, duties of which are contained in the FCOC Standing Rules.**

**Be responsible for coordinating all communication activities within the Freightliner Chassis Owners Club. These communication methods include, but are not limited to, the Freightliner Flyer newsletter, the club's web site as well as electronic communication such as E- blasts (mass email distribution).**

**Ensure that National and Area activities are promoted in a timely and cost effective manner, using the appropriate mix of media, so as to notify the greatest number of club members.**

**Ensure that all FCOC communication methods are reliable and cost effective, and propose new communication methods as appropriate.**

**Coordinate printing and mailing of the Freightliner Flyer newsletter by maintaining a business relationship with the printing and distribution companies.**

#### **C. SECRETARY**

**Record the minutes of all Chapter meetings and have them published in the next Freightliner Flyer newsletter.**

**Read and comply with the FMCA document "Member and Volunteer Handbook" as defined in Policies and Procedures Number 3020.**

**Document all meeting as part of the Chapter official records. These records should be both paper and electronic files and should be made available, all or in part, to all Chapter members, upon request.**

**Request of the Membership Vice President an accurate and up-to-date record of the Chapter's membership to comply with the requirements of item 1 of Chapter Secretary's Responsibilities policy and procedures as defined in Index 3020.**

**Prepare meeting agenda with assistance of the President in accordance with the "Guidelines for Chapter and Area Association Secretaries."**

**Provide each newly elected Chapter officer with the Chapter Bylaws, Standing Rules and electronic files of FMCA Member and Volunteer Handbook. The Secretary and Treasurer will be provided electronic files of the FMCA Guidelines for their respective positions. All Chapter rules, duties and responsibility shall be in the hands of the newly elected officer(s) within thirty (30) days of election.**

#### **D. TREASURER**

**Receive, safeguard, and hold all Chapter funds in the name of the Chapter as its trustee and fiscal agent.**

Read and comply with the FMCA document "Member and Volunteer Handbook" as defined in Policies and Procedures Number 3021.

Maintain an accurate account of all Chapter funds and render detailed reports of all income and expenses at each business meeting to the Chapter members. Provide a copy of the Freightliner Pro-Forma Income and Expense Statement and the Freightliner Pro-Forma Balance Sheet to the Newsletter Editor to be published in the first quarter Freightliner Flyer Newsletter. Financial Reports for the second, third and fourth quarter Newsletters will reflect the previous balance amount, amount of income, amount of expenses, and ending balance.

Disburse Chapter funds only for authorized Chapter purposes, and only in accordance with the Chapter Bylaws and Standing Rules.

Collect and deposit in the Chapter account all rally fees, member dues, and any other Chapter funds due and payable to the Freightliner Chassis Owners Club.

Disburse all legal obligations of the Freightliner Chassis Owner Club Chapter including rally expenses, Chapter newsletter expenses, Chapter administrative expenses and any expense authorized by a duly called Chapter or Executive Board meeting; an approved budget; or any approved payment signed by the President. Every disbursement will be for the exact amount of the expense, shown by a receipt from the store or company that received the money. If a Chapter member paid for the expense the receipt should be marked "Paid For By" and include the signature of the Chapter member that paid for the item.

Maintain a running balance sheet for each fiscal year that list all income and source and all expenditures and source. At the end of the fiscal year an audit shall be performed at the direction of the President by a minimum of three non-officer Chapter members. The running balance sheet shall be maintained as a history of Chapter income and expenses and shall be retained as a permanent record of the Chapter. All receipts may be disposed of three (3) years after they are audited.

Act as the financial advisor to the Executive Board.

Submit a Chapter budget to the Executive Board for approval for the next fiscal year.

#### **E. NATIONAL DIRECTOR AND ALTERNATE NATIONAL DIRECTOR**

The National Director and Alternate National Director shall read and comply with the FMCA document "Member and Volunteer Handbook as defined in Policies and Procedures Number 3022.

The National Director and Alternate National Director or temporary delegate are elected by the Chapter members to serve as the Chapter representative of the Chapter members at all FMCA Governing Board meetings held at each Summer International Conventions.

Occasionally National Director and Alternate National Directors are called to special meeting of the FMCA Governing Board for FMCA matters. The National Director and Alternate

**National Director will follow the guidance of the FCOC President whose responsibility is to ensure that any and all votes are in the best interest of the Freightliner Chassis Owners Club.**

**If for any reason a delegate cannot represent this Chapter at any duly called meeting, the President must explain in the next newsletter why no representative attended the meeting .**

**The National Director, Alternate National Director or other elected representative shall provide information received from FMCA Governing Board meetings to the FCOC membership for consideration whenever possible, and in consultation with the FCOC President, ensure that any and all votes are in the best interest of the Freightliner Chassis Owners Club.**

#### **FCOC SR ARTICLE VII - STAFF OFFICERS**

**The following members of the Executive Board are Staff Officers. Originally these positions may have been appointed by the FCOC President, but have since been validated by membership voting at an announced business meeting.**

**Terms of office for all elected staff officers are two (2) years.**

**These staff officers will assist the Chapter President in providing guidance to all Chapter members ensuring that this Chapter adheres to the FMCA Bylaws, Constitution and Volunteer Handbook and Procedures Manual.**

##### **A. VICE PRESIDENT BUSINESS DEVELOPMENT**

**Be responsible for coordinating all advertising and marketing activities on behalf of the Freightliner Chassis Owners Club (FCOC) with potential advertisers, e.g., Original Equipment Manufacturers, Freightliner and Freightliner Oasis Dealers, as well as outside potential advertisers. Advertising media available include the Quarterly Freightliner Flyer and the FCOC website, as well as static exhibits or displays, banners, handouts, E-blasts for time sensitive information, etc., at FCOC rallies. Rates for all advertising will be developed by the Vice President Business Development, and approved by the FCOC Executive Board.**

**Maintain communication with all advertisers, ensuring information disseminated by FCOC media means is accurate and up-to-date, advertising start/renewal dates are maintained, and that benefits derived from the advertiser are made known to our club membership.**

**Coordinate advertisements with the Senior Vice President and the Webmaster to ensure that all advertising is maintained in the Freightliner Flyer Newsletter and on the FCOC website. The Senior Vice President will communicate advertising information to the Vice President Newsletter Editor.**

**Notify the FCOC Treasurer of successful advertising opportunities, and direct all advertisers to send their "donation(s)" direct to the FCOC Treasurer. The Vice President Business Development will also provide a report to the FCOC Executive Board during each meeting.**

## **B. VICE PRESIDENT AREA OPERATIONS – EAST AND WEST**

The VP Area Operations East is responsible for all Area Coordinators east of the Mississippi River, and the VP Area Operations West is responsible for all Area Coordinators west of the Mississippi River.

Is responsible for coordinating activities among the Freightliner Chassis Owners Club areas. All of the Freightliner Chassis Owners Club Area Coordinators shall report to this officer. Area activities shall be planned, in many cases, in conjunction with other events. For example, it may be beneficial to schedule an area rally immediately before or immediately after another event such as an FMCA area rally. This scheduling may allow Freightliner Custom Chassis Corporation (FCCC) to provide a higher level of support if they will also, be participating in the associated event.

Is the communication conduit between each area and FCCC.

Is responsible for consistency of operations among the areas. While it is expected that each area will conduct its operation in a similar manner, areas should share and adopt successful practices and tools from other areas. The Vice President of Area Operations is responsible for making these practices and tools available to all areas.

Is responsible for the maturation of each area. That is, as an area becomes more active and desires to elect officers, such as FMCA Areas do, this officer will assist in that process.

## **C. VICE PRESIDENT MEMBERSHIP**

Maintain an up to date listing of Chapter membership.

Notify members that are thirty (30) days in arrears of membership dues and drop their names from the membership list at the end of the ninety (90) days grace period. These dates may be changed based on the final Procedures for Notifying Membership Renewals.

Audit and maintain the accuracy of the data contained in the FCOC database.

Provide a current membership list quarterly for newsletter mailing purposes to the Vice President Communications, Vice President Newsletter and Webmaster.

Provide an up-to-date membership listing to the Secretary for submission to the FMCA in mid-December.

Provide a member log in/verification roster for the 2 yearly business meetings.

Process new members into the membership listing.

Follow up on new members and invite them to attend a rally.

Mail out welcome letters together with a membership card and copy of the latest Freightliner Flyer to new members.

**D. VICE PRESIDENT NEWSLETTER EDITOR**

Edit and publish the Freightliner Flyer newsletter to all current (paid) members of the Chapter on the schedule established by the Senior Vice President and approved by the Executive Board. This newsletter schedule shall set firm dates of when articles are required. The Freightliner Flyer newsletter is one of three established communication methods that the members have with the Chapter, the others being the FCOC website and E-Blasts.

Publish an announcement of recommended changes to the Chapter bylaws in the newsletter so as to be in the hands of members a minimum of thirty (30) days prior to the scheduled duly called meeting date, at which they will be voted on. All changes to Chapter Bylaws and Standing Rules will be posted on the FCOC website by the Webmaster.

Schedule publishing of all approved changes to the Chapter Bylaws and Chapter Standing Rules in the next scheduled newsletter after the changes approved at the duly called meeting.

Publish minutes of Business meeting(s) containing the Treasurer report together with all changes to FCOC Bylaws and Standing Rules approved by the membership.

**E. VICE PRESIDENT WEBMASTER.**

Maintain the Chapter Web Site ([www.fcocrv.org](http://www.fcocrv.org)) current and up to date.

Make available to all Chapter members, a downloadable file of the current Chapter Bylaws and the Chapter Standing Rules. The recommended file format is a PDF file.

Provide a posting of both the current and past copies of the FCOC Newsletter.

Subject to the approval of the Senior Vice President, responsible for sending out bulk email communications to the membership.

**FCOC SR ARTICLE VIII - AREA COORDINATORS**

Area Coordinators are not members of the Executive Board, and are subordinate to the Vice President of Area Operations - East and West.

There are nine (9) Area Coordinators. Each area replicates the nine (9) geographic areas of the FMCA which are: Eastern Area, Great Lake Area, Midwest Area, Northwest Area, Rocky Mountain Area, South Central Area, Southwest Area and Western Area. The Freightliner Chassis Owners Club is under the International Area of the Family Motor Coach Association.

When an Area Coordinator requires support or gifts from FCCC, such request will be made through the appropriate Vice President of Area Operations.

The primary function of the Area Coordinator is to provide FCOC rallies in their respective area. The purpose is to provide more rallies for the Chapter and more specifically to provide rallies for all of the members of FCOC without involving long distance travel.

The Area Coordinator will organize and manage each area rally. The Area Coordinator will designate a Rally Master and Assistant Rally and utilizing the guidance found in the FCOC Rally Master Handbook, assist them with the conduct of a rally. Area Coordinators are encouraged to provide all required staffing for rallies from volunteers that are FMCA/FCOC area residents.

Notification of area rallies will either be published in the quarterly Freightliner Flyer Newsletter, or by e-blast.

In consideration of the level of support by Freightliner Custom Chassis Corporation (FCCC), it is the preference of the Club membership that only motor homes built on a Freightliner Chassis in Gaffney, SC or a Daimler product be authorized to attend FCOC National rallies. Recognizing that there could be exceptions to this rule, e.g., seminar presenters, vendors, officers from other Chapters/organizations of FMCA, etc., attendance to any FCOC National rally by other than a club member owning a Freightliner chassis can only be authorized by the FCOC President.

It is understood that advertising an FCOC Area rally in the Family Motor Coaching (FMC) magazine, by FMCA rules, allows any current FMCA Member owning any type of motor home to attend the advertised rally. In consideration of this rule, if an FMCA member on a Freightliner chassis joins the FCOC at the rally, the fee will be the same as for regular members. However, if the individual(s) do not want to join the FCOC or are not eligible to join (having a chassis on other than a Freightliner or a Daimler product), they will be charged a rally fee thirty five (35) per cent above the normal FCOC member rally fee.

#### **FCOC SR ARTICLE IX - SUPPORTING STAFF MEMBERS**

The following positions have been established to respond to and support multiple needs of the FCOC Chapter. There are no term limits to any of the positions.

##### **A. WAGON MASTER**

Research and locate new sites that can be used for FCOC rallies.

Ensure all legal arrangements are made with the rally site.

Provide guidance and assistance to Rally Masters before, during and after rallies.

Provide guidance to Chapter members that show an interest in conducting a rally.

Reserve rally sites least one (1) full year in advance whenever possible. Information concerning each site should be discussed with the Executive Board in advance of the rally being announced.

Provide rally masters with budget planning documentation.

Ensure rally masters have available to them a copy of the FCOC Rally Master Handbook, which is listed on the Freightliner website at [www.fcocrv.org](http://www.fcocrv.org).

#### **B. RALLY MASTER**

The FCOC rally is very important to the continued growth of our Club. It is therefore important that all FCOC rallies, be they National or Area, be organized to provide the best possible return for the member's investment, and each and every attending member experience fun, fellowship and that he or she gains some knowledge in the process.

The two most important positions within a rally organization are the Rally Master and Assistant Rally Master. The Rally Master is the sole individual responsible for establishing the complete rally schedule, e.g., seminars, tours, social hours, meals and the locations and times for all events. He or she manages the financial aspects, ensures that the rally schedule is accomplished and the operation of the rally goes smoothly. This requires that the Rally Master have complete knowledge of all aspects of the rally, that funds be apportioned in a manner that adequately supports functions such as campground fees, food, and social gatherings at the Freightliner tent, pins, miscellaneous expenses, and entertainment.

The FCOC has developed a document entitled the "FCOC Rally Master Handbook" to assist the Rally Master with the process of planning and conducting a rally, and to provide continuity between rallies and standardize responsibilities. There is also an Excel program available to assist in rally budget development.

Any one interested in becoming a Rally Master or Assistant Master can go to the Club website at [www.fcocrv.org](http://www.fcocrv.org), click on 'FCOC Documents' tab and download the "FCOC Rally Master Planning Handbook."

The knowledge and experience gained by functioning as a Rally Master or Assistant Rally Master is reflected in the preferences of the membership that all candidates for officer positions within the FCOC have previous experience as a Rally Master, or Assistant Rally Master.

#### **C. CARAVAN LEADER**

A key member of any rally is the Caravan Leader. He or she is the individual who works with the Chamber of Commerce, Visitor Centers, Schools, etc., to determine location where our members can be staged prior to a rally, and then works with the FMCA Caravan Leader to arrange for an entry date and time. Based upon the information gathered, the Caravan Leader then develops a newsletter announcement which provides time, place, date and directions to the caravan gathering location which is provided to our VP Newsletter.

To ensure that the caravan will encounter no unforeseen problems, the Caravan Leader would normally arrive at the gathering site one to two days before entry into the FMCA. During this time, he or she would drive the route determined to be the best way to get the caravan to the FMCA; find the "Will Call" area and be prepared to provide directions to those who need to pick up their FMCA packet. The Caravan Leader should also contact the local police to determine if they can help you get the caravan to the FMCA rally site, and determine locations on nearby highways/streets to help caravan members locate the key turning points.

**Note: If the Caravan Leader Is not available to plan for or lead the Caravan into the FMCA International Convention, notify the FCOC President. The FCOC President will coordinate With the FMCA regarding caravan scheduling and will arrange for a replacement Caravan Leader.**

**On the day of the caravan, make sure you have your plan ready and arrive at the gathering site early. Put out signs to indicate where members going to dry camping locations should form up, where those going to electrical should form up, and where those with trailers that cannot be parked behind their coach should be formed up. As your caravan members arrive, try to find a "Tail Gunner" who has a cellular telephone and would be the very last coach in the group. The job of the "Tail Gunner" is to let you know when all coaches have departed the gathering area, and if you are driving too fast. If any members of the caravan are having a hard time keeping up, that "Tail Gunner" would also gather information on anyone who may have strayed from the caravan or broken down, so that later we could be of assistance to them.**

**One of the last functions of the Caravan Leader is to get with the ORANGE hat parking guys and request 4 spaces for the Freightliner tent. You might get a little resistance at first, but they normally will give the spaces to us.**

**Any one interested in becoming a Caravan Leader and would like detailed instructions on the job can go to the Club website at [www.fcocrv.org](http://www.fcocrv.org), click on the "FCOC Documents" tab and download the "FCOC Caravan Leader Planning Handbook."**

#### **D. HISTORIAN**

**Record events and activities whenever he/she is present at FCOC events. This record should contain a brief caption/description of the event, the date, and if a photograph is taken, the names of people in the photograph. (Names should be taken at the time the photo is taken.)**

**Be responsible for historical documents regarding the formation of the club, many of which are irreplaceable.**

**If the Historian is unable to attend, he/she should make arrangements to have a substitute photographer take the photos and forward them to the Historian.**

#### **E. SPIRITUAL LEADER**

**Provide prayer to all FCOC members and their immediate family members experiencing difficulties in life. These difficulties can be anything from depression, surgeries and treatment for cancer, kidney disease or the whole range of health and welfare issues.**

**If any of our members would like to hold another FCOC member in our prayer, send an email to the Spiritual Leader at the address listed on the inside cover of all Chapter newsletters. The Spiritual Leader has a gift from the club to help remind the recipient of our prayers and of God's comfort.**

## **F. CARE PERSON**

Maintain an inventory of cards (condolence, get well, thinking of you, etc.) and postage stamps for use as needed by the FCOC Care Person.

Solicit from FCOC members, information regarding any illness or death of any FCOC member, family members or relative of any member. Determine if the member is at home or in the hospital and send a card as soon as possible to the newsletter editor.

Have access to the FCOC database to obtain members mail addresses.

## **G. RED HAT**

"The Red Hat Society began as a result of a few women deciding to greet middle age with verve, humor and élan. We believe silliness is the comedy relief of life, and since we are all in it together, we might as well join red-gloved hands and go for the gusto together. Underneath the frivolity, we share a bond of affection, forged by common life experiences and a genuine enthusiasm for wherever life takes us next" says Sue Ellen Cooper, Queen Mother of the Red Hat Society.

The main responsibility of the Red Hat Society is to have fun! The members see this group as an opportunity for those who have shouldered various responsibilities at home and in the community their whole lives, to say goodbye to burdensome responsibilities and obligations for a little while. This is the place to have fun and enjoy yourself. The refrain of the popular Red Hat Society theme song by Mike Harline puts it rather bluntly: "All my life, I've done for you. Now it's my turn to do for me."

The Red Hat Society calls itself a "dis-organization," and they are proud of the lack of rules and by-laws.

The FCOC Red Hat Captain or her designee, is responsible for the agenda and refreshments of the Red Hat Social. The Rally Master will provide a location for the social gathering of the Chapter Red Hat meeting.

## **H. PARLIAMENTARIAN**

As prescribed by FCOC Bylaws Article IV – Chapter Administration, the rules contained in Robert's Rules of Order Newly Revised shall govern this Chapter, and in all cases to which they are applicable and are not inconsistent with the constitution and Bylaws of the FMCA and this Chapter.

The Parliamentarian will be appointed by the President, and will be a non-voting member of the Executive Board.

The right to vote is limited to the members who are present in a meeting during the time a vote is actually taken. Therefore, even if the vote is unanimous (1) rules cannot be suspended to give a right to vote to a nonmember, (2) Cumulative voting is prohibited, (3) absentee voting is prohibited, and (4) The majority rules, however, the minority will be provided ten (10) minutes of discussion to be heard .

## **FCOC SR ARTICLE X - MULTIPLE OFFICES**

It is preferable that no more than one family member hold an office within the FCOC that includes membership on the Executive Board.

## **FCOC SR ARTICLE XI - NAME BADGES**

Members attending FCOC functions will wear name badges. FCOC name badges can be purchased from vendors at FMCA International Conventions and other trade shows. The Freightliner is a registered trademark that FCOC has been authorized to use. Mr. Ken Badges N Signs does have the freightliner Logo and is normally at most large motor home shows and FMCA International Conventions. Name badges can be ordered directly from Mr. Ken Badges N Signs at 2502 Clintonville Road, Harrisville, PA 16038; or by E-Mail [MrKenBadges@aol.com](mailto:MrKenBadges@aol.com); phone 800-398-8307 or 724-615-1477 or by fax at 813-786-0106. Provide your name, FMCA F or L number, and hometown and state, the latter being optional.

If you do not have the above described name tag, you may wear one issued for the rally, one from another chapter, or one made out of paper in a plastic name badge holder.

## **FCOC SR ARTICLE XII - GUEST POLICY**

Members may bring guests to any FCOC event subject to the following guidelines:

- ◆ Provided there is space available, guest(s) will be admitted after all FCOC members have registered.
- ◆ Guests will be charged a proportional cost for meals if staying together with their host.

## **FCOC SR ARTICLE XIII - PETS**

Pets are friends and your pets are as welcome as all of our members, and there will not be any extra charges for these friends. If you take your pet outside of the motor home, they are expected to be on a leash at all times. Rally parks and FCOC members also expect that you will carry bags and pick up all droppings of your pets.

## **FCOC SR ARTICLE XIV - SMOKING**

Most states have strict restriction on smoking in public building and places. We expect that you will make yourself aware of these restrictions whenever you are attending an FCOC rally.

## **FCOC SR ARTICLE XV - GENERATORS**

The owners or managers of the gathering place will normally govern generator operations. FMCA has specific rules whenever you are attending an FMCA Area Rally or International Convention. Whenever FCOC holds a rally that does not provide for electrical hookups, the Rally Master is encouraged to establish generator policies and having them listed on the rally

registration form. It is recommended that FCOC rallies be conducted using the same standards that are used at FMCA International Conventions.

#### **FCOC SR ARTICLE XVI – PHOTOGRAPHS**

Any photographs or reproductions of same, taken by an authorized agent of the Freightliner Chassis Owners Club at an FCOC function, may be used for advertising, marketing and printed promotional material associated with the Freightliner Chassis Owners Club.

#### **FCOC SR ARTICLE XVII – COMMITTEES**

The Bylaws and Standing Rules Committee initiates and/or consider all proposed changes, additions, deletions, or revisions to FCOC Bylaws and Standing Rules. The Committee also considers and reports on matters that have a bearing on regulatory or procedural matters that affect FCOC as a Chapter.

The Bylaws and Standing Rules Committee shall consist of not less than three (3) Chapter members in good standing, nominated and elected by the Chapter membership.

The Bylaws and Standing Rules Committee shall select one of its members as Committee Chairperson.

#### **PROCEDURES**

The committee reviews and considers all proposed changes submitted by Active Members and or Executive Board, in writing, and will present proposed amendments to the Executive Board for its review, discussion and comment.

Proposed amendments to the Bylaws and Standing Rules shall be received in Writing by the President no later than 30 days preceding the next Executive Board Meeting at which they are to be discussed.

Following discussion and decision of the Executive Board, the Chairman of the Bylaws Committee will submit proposed changes to the Senior Vice President for inclusion in the next upcoming newsletter, and Vice President Webmaster for posting on the club Website. This action will ensure proper notifications to the membership prior to the next Business Meeting and comply with FCOC Bylaws Article VIII. All changes not approved by the Executive Board will be returned to the Chairman Bylaws and Standing Rules Committee.

The Bylaws and Standing Rules Committee may make corrections to the Bylaws and Standing Rules for the sole purpose of eliminating or correcting clerical or typographical errors without prior notice. Such changes will be announced in the quarterly newsletter and on the club website.

The committee shall review all chapter Bylaws to ensure conformance with FMCA.