

**BYLAWS**

**FOR THE**

**FREIGHTLINER CHASSIS OWNERS CLUB**

V1

Approved by the Membership on

22 April 2015

# **FREIGHTLINER CHASSIS OWNERS CLUB BYLAWS**

## **Table of Contents**

ARTICLE I - NAME.....	4
ARTICLE II - OBJECTIVE.....	4
ARTICLE III - MEMBERSHIP	
1. Eligibility.....	4
2. Definitions.....	5
3. Dues and Fees.....	6
4. Renewal.....	6
5. Initial Application.....	6
6. Initiation Fee.....	6
7. Arrears.....	6
ARTICLE IV - CLUB ADMINISTRATION	
1. Authority.....	6
2. Organizational Year.....	6
3. Meetings.....	7
4. Parliamentary Process.....	7
5. Audit.....	8
ARTICLE V - ELECTIONS	
1. Nominating Committee Composition.....	8
2. Nominating Committee Duties.....	8
3. Bylaws and Standing Rules Committee.....	9
ARTICLE VI - OFFICERS	
1. Duties of Officers.....	9
2. Terms of Office.....	9
3. Rights and Limitations.....	9
4. Executive Board.....	10
ARTICLE VII – STAFF OFFICERS AND COMMITTEES	
1. Appointments.....	10
2. Duties.....	11
3. Quorum.....	11

ARTICLE VIII - AMENDMENT OF BYLAWS

Amending Procedure .....	11
--------------------------	----

ARTICLE IX - LIQUIDATION AND DISSOLUTION.....	11
---	----

# **FREIGHTLINER CHASSIS OWNERS CLUB**

## **BYLAWS**

### **ARTICLE I - NAME**

The name of this not-for-profit organization shall be the Freightliner Chassis Owners Club (FCOC), formerly the Oshkosh Chassis Owners Club.

### **ARTICLE II - OBJECTIVE**

The objective of this Club shall be to promote social, recreational, and informational exchange activities which provide for the enjoyment and pleasurable use of family member coaches.

### **ARTICLE III - MEMBERSHIP**

#### **1. ELIGIBILITY**

To be eligible for and to maintain membership in the Club, a person must own at least one-third (1/3) interest of a motor home built on a John Deere, Oshkosh or a Freightliner Custom Chassis. Owners of Freightliner products approved by Freightliner Custom Chassis Corporation (FCCC) can be members of the Club. However, FCCC may not be able to support these products to the extent they can the chassis they manufacture.

Members must meet the dues requirement and provisions set forth in the Bylaws of this Club.

Membership in this Club shall not be denied any person because of race, sex, religion, color, marital or family status, age, nationality, or disability.

FCOC shall be comprised of four membership categories: Full, Honorary Lifetime, Associate and Affiliate.

a) A Full Member is any family unit or individual(s), each holding at least 1/3 ownership of a qualifying motor coach. Full Members have the right to hold office and vote.

b) An Honorary Lifetime Member is a Full Member who has rendered outstanding services to FCOC and has been elected to the Honorary Lifetime Member category by a sixty-five percent (65%) affirmative vote of the members present and voting at a business meeting of the Club. An Honorary Lifetime Member has the rights of a Full Member, but shall not be required to pay ordinary dues, as long as the eligibility requirements of the Club are met.

c) An Associate Member is an FCOC member who, after being in good standing with the Club for a minimum of five (5) years, purchases an approved Daimler product that is not on a Freightliner Custom Chassis. Associate Member will be afforded the right to hold office and vote in the Club. Technical service from FCCC may not be available to an Associate Member who does not own a coach built on a Freightliner Custom Chassis.

d) An Affiliate Member is an FCOC member who has been in good standing with the Club in previous years but no longer lives the RV life style and does not own a motor home. If an Affiliate Member purchases a motor home on a competitive chassis, the Affiliate Member is no longer eligible to be a Club member. An Affiliate Member will continue to pay Club dues and receive the FCOC's newsletter and discounts, but will have no right to vote or hold an office in the Club.

The term good standing means being an FCOC member, dues paid in full, and meeting all other provisions set forth in the Bylaws of this Club.

In accordance with the definition of “member,” a surviving spouse or partner retains the same category of membership and rights previously enjoyed as long as he/she meets the qualifications of that membership category.

## **2. DEFINITIONS**

The term “Family Unit” is defined as an adult, including his or her spouse or partner, if applicable, who, jointly or individually own a qualifying motor coach, constitutes a Family Unit Membership

The term “Membership” is defined as either a Family Unit or an individual or individuals owning a qualifying motor coach who share a membership number.

The term “Qualifying Motor Coach” is defined as a self-propelled, completely self-contained vehicle that contains all the conveniences of a home, including cooking, sleeping, and permanent sanitary facilities, and in which the driver’s area is directly accessible in a walking position from the living quarters. The terms motor coach and motor home may be used interchangeably.

The term “Member” is defined as each adult who, jointly or individually, constitutes a membership.

Each adult in a Membership shall be entitled to one vote.

### **3. DUES AND FEES**

Annual payment of Club dues enable persons to become active members and entitled to all rights and privileges of the Club. The annual dues for Membership in the Club shall be an amount as the Club shall establish from time to time.

### **4. RENEWAL**

Renewal dues from Club members become due and payable on the member's anniversary date. The anniversary date is defined as paid through the end of an Anniversary Month. Dues paid are good for one (1) year or up to five (5) years. An exception is, if a New Member is eligible for a complimentary year, the extra year would be added to the number of years paid by the Member. Complimentary years are given to New Members who are Original Owners of their Freightliner Chassis Motor Home, or to an Existing Member who purchased a new motor home and is the Original Owner.

### **5. INITIAL APPLICATION**

Application for new membership shall be accompanied by payment of annual Club dues. An exception is, if the applicant is eligible for a complementary year, the applicant must notify the Club that they are exercising their free year.

### **6. INITIATION FEE**

New and reinstated members may be required to pay an initiation fee in an amount to be established by the Club membership.

### **7. ARREARS**

Any member whose dues remain unpaid after their anniversary date shall be considered open for up to ninety (90) days. After ninety (90) days, they become suspended. Suspended members who renew their membership after that ninety (90) day period will receive a new anniversary date which will be the end of the month of receipt of payment.

## **ARTICLE IV - CLUB ADMINISTRATION**

### **1. AUTHORITY**

This Club shall be democratically self-governed, deriving its existence and authority from the consent of its membership assembled in meetings or, in certain instances, by mail vote and/or online voting on stated propositions.

### **2. ORGANIZATION YEAR**

The fiscal year of the Club shall commence on 1 January and end on 31 December.

### **3. MEETINGS**

The term “meeting” shall include coach rallies, campouts, dinner meetings, and any other gatherings suitable to the function of the Club.

The Club must hold at least one (1) business meeting each fiscal year at which a quorum is present. The meeting can be a gathering in one area or where some or all of the members communicate with other members through electronic means such as the Internet or by telephone that allows all members the opportunity for simultaneous aural communication. Said meetings must be at least fourteen (14) days apart, and be duly announced in advance to the membership, including adequate description of how to participate.

One of the business meetings must be a meeting at which the membership is to elect officers when required. The officers shall be elected for a two (2) year term. The terms of officers are staggered so that they all are not elected at the same time. Officers will assume their duties on the day following election.

In the case of an officer being unable or unqualified to continue serving in a position, the President may appoint a qualified person to carry out the duties until a candidate can be elected at the next regular duly called business meeting.

A quorum for the transaction of business at any duly called meeting is twenty-five percent (25%) of the membership, or fifteen (15) memberships, whichever is less.

Except as specified elsewhere in these Bylaws, a simple majority vote of members present at a duly called meeting who are in good standing shall be required to approve or disapprove any matter.

The Club has established that voting will be one vote for each Member.

Balloting by mail and/or online voting may be undertaken when a proposed matter is voted to be of such importance or urgency as determined by a majority of the Executive Board, that a total membership vote is advisable.

Approval or disapproval of the mail ballot and/or online voting will be determined by a majority of the ballots returned during a time set by the Executive Board.

### **4. PARLIAMENTARY PROCESS**

The rules contained in Robert’s Rules of Order Newly Revised shall govern this Club, and in all cases to which they are applicable and are not inconsistent with the Bylaws of this Club.

## **5 AUDIT**

An annual audit of the Club's financial books and records shall be completed and reported to the membership by an Audit Committee of not less than three (3) non-officer Club members appointed by the President.

## **ARTICLE V- ELECTIONS**

### **1. NOMINATING COMMITTEE COMPOSITION**

The Nominating Committee shall consist of not less than five (5) Club members in good standing, nominated and elected by the Club membership. A sixth (6) member may be elected as an alternate member to fill a vacancy created among the other five (5) elected members.

Membership on the Nominating Committee shall not prohibit that person from being nominated for an elected office.

### **2. NOMINATING COMMITTEE DUTIES**

To select one of its members as Nominating Committee Chairman.

To nominate candidates for the offices of President, Senior Vice President, Secretary, Treasurer, and other staff officer positions created to support the needs of the Club.

To select a slate of officers for the new term that will be presented for voting by the Club membership.

To obtain clear acceptance of the nominees to serve the Club should they be elected.

To make certain that nominated candidates are members in good standing and qualified under applicable Club Bylaws.

To nominate candidates to fill vacancies which occur in elected offices.

### **3. BYLAWS AND STANDING RULES COMMITTEE**

The Bylaws and Standing Rules Committee shall consist of not less than three (3) Club members in good standing, and appointed by the President. Membership on the Committee shall not prohibit that person from being nominated for an elected office.

Duties of the Bylaws and Standing Rules Committee are outlined in FCOC STANDING RULES, ARTICLE XIII – BYLAWS AND STANDING RULES COMMITTEE.



## **ARTICLE VI - OFFICERS**

### **1. DUTIES OF OFFICERS**

Elected officers shall follow the guidance contained in these Bylaws and the Standing Rules of this Club.

### **2. TERMS OF OFFICE**

All elected officers' terms shall be for two (2) years.

All elected officers are members of the Executive Board. The Immediate Past President shall be a "non-voting" member of the Executive Board.

The election for President, Secretary, Vice President Area Operations-West, Vice President Membership, Assistant Area Operations and Vice President Webmaster shall occur in odd numbered years. The election for the remaining elected officers (Senior Vice President, Treasurer, Vice President Area Operations-East, Vice President Business Development, and Vice President Newsletter Editor) shall be on even numbered years. The term of office shall commence on the day following the election.

Any officer elected to fill a vacancy will assume that office at once and serve the unexpired term.

If the President resigns, is incapacitated or dies, the Senior Vice President becomes the President and the Nominating Committee will nominate a member to fill the position of Senior Vice President. A regular Club election will be held by the membership to elect a new Senior Vice President at the next scheduled meeting.

If the Senior Vice President is unable or unwilling to assume the duties of the President, the Executive Board shall convene and appoint a Board member to serve until an election can be held.

### **3. RIGHTS AND LIMITATIONS**

Any member in good standing may be nominated from the floor for any elective office.

Only Full Members, Associate Members, or Honorary Lifetime Members have the right to hold office in this Club. To be eligible for election to an office in this Club, a person must own at least one-third (1/3) interest of an approved motor coach and be a member in good standing.

All officers must remain members in good standing in this Club during their term of office.

It is preferable that all candidates for officer positions within the FCOC have previous experience as a Rally Master or Assistant Rally Master.

No officer or member shall become vested of any rights, title, or interest in any Club property, except as required by law.

#### **4. EXECUTIVE BOARD**

The officers of the Club shall constitute the Executive Board. The Executive Board shall have general supervision of the affairs of the Club between its business meetings. The Board shall be subject to the orders of the Club, and none of its acts may be in conflict with the Club Bylaws or Standing Rules.

The Executive Board shall review and approve the annual budget presented by the current Treasurer at a meeting called for this purpose for the next fiscal year, which starts January 1.

The Executive Board shall develop and record a two (2) year plan for the Club. The two (2) year plan will detail very closely all planned activities of the Club, including rallies, caravan plans, officer travel, business meetings, membership goals, and special purchases.

All members of the Executive Board will be familiar with the Club Bylaws and Standing Rules in order to provide guidance to any Club member seeking direction on Club operations.

The Executive Board may conduct special meetings when called for by a majority of members of the Executive Board or the President. The time, location and specifics will be provided in advance of the meeting to all members of the Executive Board, and may be conducted by telephone or video conference methods.

### **ARTICLE VII - STAFF OFFICERS AND COMMITTEES**

#### **1. APPOINTMENTS**

The President shall appoint staff officers, committee members and chairpersons (except for the Nominating Committee as needed. The Chairman of the Nominating Committee and its members are exempt from direction of the President.

## **2. DUTIES**

All staff officers, chairpersons and committees shall function within the policies of the Club and are (except for the Nominating Committee) under the direction of the President.

Financial reports, vouchers, and notification of monies due the Club shall be submitted within thirty (30) days to the President.

## **3. QUORUM**

A quorum for a meeting of the Executive Board or a committee shall be a simple majority of its members in filled offices.

## **ARTICLE VIII - AMENDMENT OF BYLAWS**

### **AMENDING PROCEDURE**

These Bylaws may be amended by a 66 2/3% affirmative vote of the members present and voting at a business meeting, providing that prior notice of at least thirty (30) days has been given of the proposition(s) to amend.

Amendments to these Bylaws will be posted on the FCOC website by the Webmaster where they will be available for review and downloading by the membership a minimum of thirty (30) days prior to the scheduled date of duly called meeting of the proposition(s) to amend. An informational e-blast will be sent to the membership concerning the proposed amendments and where to find them.

Approved amendments to these Bylaws become effective immediately upon their adoption or at such time as specified in the amendment.

Any member of the Club may propose changes to the Bylaws.

Bylaws of this Club take precedence over Club Standing Rules.

## **ARTICLE IX - LIQUIDATION AND DISSOLUTION**

In the event of dissolution of this Club by majority vote of the Club, all assets of the Club shall be contributed to the purpose(s) for which the Club is organized, or to a qualified non-profit charity or charities.